

# ARCHIVAL ARRANGER

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## Message from the Chair

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One hundred and sixty years ago, Karl Marx described the effects of industrial capitalism on society in terms that might seem familiar to us today: "...uninterrupted disturbance of all social conditions, everlasting uncertainty and agitation distinguish the bourgeois epoch from all earlier ones. All fixed, fast-frozen relations, with their train of ancient and venerable prejudices and opinions, are swept away, all new-formed ones become antiquated before they can ossify. All that is solid melts into air..."

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## Next Event

February 25

See page 3 for details

Renew Your Dues!

Form on Page 11

Today, the revolutionizing effects of information technology are destabilizing our world in the same way that industrial capitalism undermined feudalism, at an even faster pace. Those of us familiar with the axiom, "What's good for the country is good for General Motors, and vice versa," may wonder how GM, along with industrial titans Ford and Chrysler, is suddenly on the verge of bankruptcy. Of course, those Michigan factories are not melting into air, just moving overseas.

An archivist today might feel a similar sense of disorientation. The ancient and venerable traditions of our profession appear threatened, and the moment we master a new skill or standard, we hear that it is outdated. I have spent the last year learning the intricacies of encoding finding aids in EAD, only to hear a speaker at a recent conference announce that EAD is dead. However the work we do will also not melt into air, and those venerable traditions retain their merit, so long as we continue to adapt to a continually changing environment.

Our professional institutions, from SAA to DVAG, must evolve too in order to serve their members effectively. DVAG is fortunate to have Christine Di Bella to steward us through another tumultuous year as 2009 Chair of the Planning

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## Treasurer's Report

<b>Balance on January 1, 2008</b>	<b>\$4,164.14</b>	
<b>Balance on September 30, 2008</b>	<b>\$5,266.20</b>	
	<i>Cumulative</i>	<i>4th Quarter</i>
Income:		
Interest	\$ 50.21	12.70
Dues	1,548.00	192.00
Donations	195.17	8.17
<b>Total income:</b>	<b>\$1,793.38</b>	<b>212.87</b>
Expenses:		
Election expenses	\$ 103.94	27.82
Web-site hosting/Domain	128.90	29.85
Refreshments	221.82	104.14
Postal box rental, stamps, etc.	85.60	0
Sponsorship	100.00	0
Directory expenses	587.59	587.59
<b>Total expenses:</b>	<b>\$1,227.85</b>	<b>749.40</b>
<b>Balance on December 31, 2008</b>	<b>\$4,729.67</b>	

### Message from the Chair *continued from page 1*

Committee. Christine will be joined by three new officers: Secretary Valerie Lutz, Membership Coordinator Courtney Smerz, and Vice-Chair/Chair-Elect Jordon Steele. The pool of archival talent in this year's officer election was dazzling, and I am certain that all six of the candidates will play a prominent role in the region's archives community in the years to come.

We also bid farewell to three Planning Committee members who are moving on. Ellen Morfei has served DVAG ably for five years, leaving a legacy of creative, forward-looking leadership. Beth Lander and Debbie DelCollo have completed their terms as secretary and membership coordinator, positions they filled with grace and good humor. To them we accord our appreciation and gratitude.

Best wishes for a revolutionary 2009.

Rob Sieczkiewicz  
Immediate Past Chair

## Upcoming Meetings

Hi, I'm Jordon Steele, the new Vice-Chair of DVAG. For those of you whom I haven't yet met, I look forward to getting to know you at future DVAG meetings.

My primary responsibility as Vice-Chair is planning events. In the past, our meetings have largely involved tours of the many great repositories here in the Delaware Valley. These tours continue to be the foundation of our organization.

That said, Christine DiBella (the new Chair of DVAG) and I, along with the help of outgoing Chair Rob Sieczkiewicz, are also interested in enhancing the programming of DVAG to include content-driven sessions like those you would normally find at larger organizations like MARAC and SAA.

Christine and I are currently scheduling two events that reflect this new approach. The first will take place Wednesday, February 25, at Drexel, hosted by Rob. This will be a themed meeting, with speakers discussing their use of Web 2.0 technologies in archives. Three speakers -- Lisa Grimm from Drexel on Twitter, Cathleen Miller from Historical Society of Pennsylvania on blogging, and Matt Herbison from Independence Seaport on Flickr -- are our featured panelists. The doors open at 3:00, with the program to follow at 3:30. The session should be interesting and inspiring.

If you have any other suggestions as to programming, I'm all ears; drop me a line at steelej at law dot upenn dot edu (spelled out to avoid those pesky spammers).

I want to close with a call for what remains the focus of DVAG: repository tours. Our first tour is already booked: May 7 at the Penn Museum Archives. Expect more details soon. We are nearing capacity this year for slots, so if you are interested in hosting a tour in 2009, or want to learn more about what hosting one entails (short answer: not much), contact me as soon as possible!

2009 should be an exciting year for DVAG.

## Membership Update

DVAG membership hits 200. As we approach our 30th year in 2009, we look forward to new opportunities to explore new topics, network with colleagues, and visit interesting repositories in the Delaware Valley. I'd like to welcome the following new members to DVAG:

Delories Richardi, Rosemont College

Gretchen Stallone, The Margaret R. Gundy Memorial Library and Museum

Jim Mundy, The Union League of Philadelphia

Maureen Callahan, University of Pennsylvania Museum

Rena Tobey

All members remember to keep your contact information up-to-date. Email with any changes. All new members, please introduce yourselves to a committee member at our next meeting.

**Don't forget to renew your membership! See page 11 for more information.**

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## Hunterdon County Historical Society

114 Main Street, Flemington, NJ 08822 908.782.1091

<http://www.rootsweb.ancestry.com/~njhunter/hchs.htm>

# REPOSITORY NEWS

The Hunterdon County Historical Society is pleased to announce that the construction of a new 4,000 square foot archival storage facility is complete. Upon issuance of the Certificate of Occupancy, anticipated by the end of February 2009, the Society will begin the process of moving its archival, manuscript, and museum object storage into the new building. The new facility is located in Flemington Junction, less than two miles away from the Society's headquarters in the Doric House on Main Street, Flemington, NJ.

The construction and occupation of our new archival storage facility is the culmination of almost ten years of active planning for the space required to preserve the manuscripts, volumes, and objects that constitute the historical legacy of Hunterdon County, NJ. As

early as the turn of the millennium, the Society's Director and Trustees recognized that the space requirements of our collections were far outpacing the capacity for the archival storage vaults at the Doric House. The amount and quality of our accessions and donations, combined with the amount of museum material and administrative records, necessitated a relief facility.

Several avenues for expansion were explored, including the idea of purchasing another larger historic structure in Flemington and moving our entire operation, or perhaps purchasing a small office building and retrofitting it for our needs. While both of these ideas had merits, they also had enough drawbacks to consider them unfeasible. Finally, after the donation of an acre of land to the

*Continued on page 5*



Society by the President, Richard Stothoff, it was decided that the Society would hire an architect and a contractor, and do it ourselves.

The result is now evident. We are now the proud owners of a 4,000 square foot, two story archival vault. The exterior of the building has been handsomely designed as a barn-like structure, complete with a false cupola to help it blend in to its rural setting. The interior of the building does not reflect its rustic appearance, however. The lower floor contains an office and a designed workspace for the manuscript curator to perform the work of accession, description, arrangement, preservation, and even a little conservation. It also has a high density mobile shelving unit installed by Space Savers, Inc., capable of handling 3,500 linear feet of archival and records storage. There is also a planned wall of flat file storage cabinets and a section planned for microfilm storage. A large dumb waiter type of elevator is installed to easily move materials to the second floor. This floor has had tracks laid for another mobile shelving system, but is currently not installed, as our needs for rack storage do not project for this for another 25 years or so. Instead, the second floor will be used for bulk storage of museum artifacts, furniture, and larger manuscript items such as original newspapers and publications.

The building systems were designed with the purpose firmly fixed in mind. The environmental controls are state of the art, with a computer monitored heating/cooling/RH system designed to keep the entire building at optimum conditions through the means of various sensors. A modern fire detection system, backed up by an inert gas fire suppression system, protects our records from the inside, while a security/lighting and observation system protects them from the outside.



Although the process of moving most of our collection and objects will no doubt be arduous, we could not be happier with our new building. The space to breathe, along with the proper environmental controls and protection, will allow us to treat our important historical mission in the “best practices” manner it deserves far into the future.

## Directory Update

The new edition of the DVAG Directory of Archival and Manuscript Repositories in the Delaware Valley is nearing completion and should be published sometime this spring. The Directory will be posted on the DVAG website and will be available for purchase in hard copy through a print-on-demand publishing company. Information on how to purchase hard copies will be announced when the Directory is published.

It is not too late to be included in the Directory – if your repository or one you know of hasn't sent in a completed repository questionnaire, please contact the DVAG Directory Committee as soon as possible at [dvagdirectory@gmail.com](mailto:dvagdirectory@gmail.com) so that arrangements can be made to collect the necessary information.

## Haverford College

Sharpless Gallery, Magill Library  
370 Lancaster Avenue  
Haverford, PA 19041 610.896.1000

### L'arte d'alluminar: Illustrations of Dante's Divine Comedy from the Tri-Colleges Exhibition through May 22, 2009

The imaginative vision embodied in Dante Alighieri's *Divine Comedy* has inspired pictorial illustration since shortly after its first recounting in manuscript in the 1300s. This exhibition features books and prints from the collections of Bryn Mawr, Haverford and Swarthmore Colleges and, over the course of three installations, presents illustrations of all 100 cantos of the *Divine Comedy*. Among the works on display will be anonymous 15th- and 16th-century woodcuts, the canonical 18th- and 19th-century illustrations of John Flaxman, William Blake, and Gustave Doré, 20th-century renderings by Franz von Bayros, Amos Nattini,



Salvador Dalí, Leonard Baskin and Tom Phillips, plus the contemporary graphic novels of Sandow Birk and Gary Panter.

For a complete list of events associated with the exhibition, please see:

## Colonial Dames Scholarships *Continued from page 13*

**Prize:** Each of the three scholarships awards up to \$1,200 in support of tuition to the Modern Archives Institute (with payment made by SAA directly to the Modern Archives Institute). One Colonial Dames Award is made for each of the two yearly institutes (winter and summer). The Donna Cutts Award is for the Summer Institute only

**For Nomination Forms:** In addition, to the nomination form, candidates should submit in triplicate a resume and two letters of recommendation from persons having a definite knowledge of your qualifications. Download the form. [[PDF](#)] [[RTF](#)]

**To apply:** please submit in triplicate a resume, nomination form, and two letters of recommendation from persons having a definite knowledge of your qualifications to:

Chair, Awards Committee, Society of American Archivists, 527 S. Wells Street, 5<sup>th</sup> Floor, Chicago, Illinois 60607-3922

**Application Deadline:** February 28, 2009.

Requests for information should be addressed to The Society of American Archivists, 527 S. Wells, 5<sup>th</sup> Floor, Chicago, IL 60607. Telephone: 312.606.0722

Website: <http://www.archivists.org/governance/handbook/section12-damescutt.asp>

## Sisters of the Blessed Sacrament

1663 Bristol Pike  
Bensalem, PA 19020-5796

The relocation of the Archives of the Sisters of the Blessed Sacrament has been completed. We are now located in the former Library, on the second floor of St. Catherine's Hall, the former classroom building on the Motherhouse grounds. Plans to install a much needed elevator were put on hold due to current economic conditions.

We only moved across a driveway but that was far enough! Our Buildings staff designed and built a crane to raise boxes to the second

floor window. The window panes were removed during the actual moving process. Trunks (or foot lockers) were used to move boxes to the base of the crane and then loaded into the trunk designated "the bucket" for hoisting to the second floor. Shelves, filing cabinets and furniture were carried up the steps. The "A#1 Relocation Team" at the SBS Motherhouse did a wonderful job of "relocating" the Archives safely and without mishap.

## Monmouth County Archives

125 Symmes Drive, Manalapan, NJ 07726  
732-308-3772

The Monmouth County Archives recently acquired a collection of approximately 14,750 envelopes of negatives from the files of the defunct newspaper, Red Bank Register, primarily from the period, 1980-1987. The negatives complement the Archives' collections of clippings from the Register and videotapes of news programs produced by a local cable TV station, both from the 1970s and 1980s. Although the Archives' primary mission is to preserve county government documents, these Special Collections all include government-related news, as well as stories and images about individuals, businesses, education, sports, and

I'm still thinking in the "old" floor plan and have to remember where each record group is according to the "new" floor plan.

Such challenges keep us on our toes!

Stephanie Morris, Ph.D., C.A.  
Director of Archives

## DVAG Officers and Planning Committee

Christine Di Bella—Chair

Jordan Steele, CA—Vice Chair

Valerie Lutz—Secretary

Lee Arnold, CA—Treasurer

Courtney Smerz—Membership

Joanne McKinley, CA—Arranger  
Editor

Matthew Lyons—At Large

Robert Sieczkiewicz, CA—Past Chair

# Drexel University College of Medicine

Archives, Hagerty Library

33rd & Market Sts.

Philadelphia, PA 19104 215.895.6661 [archives.drexelmed.edu](http://archives.drexelmed.edu)

## Moving our Offices and Collections

In December 2009, ground was broken for a new three-story building at Drexel's Queen Lane campus, the main medical school campus in East Falls. When the building is complete, the Archives will occupy 1600 sq. feet for offices, reading room, processing space and a digital lab. Our new stacks will feature 9,000 linear feet of storage in a 4,000 square foot, secure, climate-controlled environment.

East Falls is in the northwest part of the city, stretching from the river at the East Falls Bridge up the hill to Wissahickon Avenue. The medical school campus here expanded from the Henry Avenue site of Woman's Medical College of Pennsylvania, one of the medical school's predecessor institutions and the first degree-



*Groundbreaking, December 2008*

granting medical school for women.

Currently, our offices are located on Drexel's main campus with a small portion of our collections on-site, the majority of the materials at another site a few blocks away and additional materials off-site

with a commercial vendor. We are looking forward to combining and integrating all our collections in our new space in order to serve our patrons more effectively and more efficiently.

Planning for the move is already underway and will take place near the end of this year or in early 2010. From prior experience we know one of our challenges is to keep our user base strong while changing addresses and moving collections.

## Blog Bandwagon

To document our move and share other activities we have launched a blog, A Moveable Archives, brainchild of Assistant Archivist Lisa Grimm. See what's going on at [amovablearchives.blogspot.com](http://amovablearchives.blogspot.com)

*North Elevation of new building*





## Historical Society of Frankford

1507 Orthodox St., Philadelphia, PA 19124  
215.743.6030  
[frankfordhistoricalsociety.org](http://frankfordhistoricalsociety.org)

The Historical Society of Frankford (HSF) has been awarded a \$4,800 grant from the Pennsylvania Historical and Museum Commission to conduct a survey of Northeast Philadelphia archival and manuscript collections. The purpose of the project is to collect information on materials documenting Northeast Philadelphia history that are held in local historical societies, historic sites, and private collections in the region. The project is being done in conjunction with HSF's Center for Northeast Philadelphia History, a consortium of local historians and historical organizations whose purpose is to preserve and promote the history of Northeast Philadelphia. Established by HSF in 2007, the Center meets bi-monthly at different historic locations in the Northeast and provides a forum for those interested in local history to share information and ideas.

HSF also recently completed a project to digitally photograph the Holme Family Papers, an important local manuscript collection. The collection, which is owned by descendants of the Holme family living in upstate New York, documents the activities of the family and the neighborhood of Holmesburg, which is named after them. The family loaned the collection – which includes a wide range of materials dating from the late seventeenth through early twentieth century - to HSF so that all the items could be copied for research purposes. HSF hired a photographer to take digital images of the documents which were then transferred to CD format. The project was funded by the Trustees of the Lower Dublin Academy, a small philanthropic organization that was established with proceeds from funds set aside for the Holmesburg community in the will of Thomas

Holme, who served as Surveyor General for William Penn.

For more information, contact Historical Society of Frankford Archivist Jack McCarthy at 215-743-6030 or [jmccarthy@frankfordhistory.org](mailto:jmccarthy@frankfordhistory.org).

## Pennsylvania Academy of the Fine Arts

128 N. Broad St  
Philadelphia, PA 19102 215.972.7600  
[www.pafa.org](http://www.pafa.org)

The Pennsylvania Academy of the Fine Arts is publishing a guide to the holdings of its Archives. The result of ten years of preparation, the guide will be 70 pages with thirty-six illustrations, and will sell for \$24.95 (available about May 1<sup>st</sup>). Authored by Academy archivist Cheryl Leibold, each chapter provides an historical overview for a department or function of the Pennsylvania Academy (record group), and an itemized list of all records of that department housed in the Archives.

The PAFA Archives is the repository for the records of America's oldest art museum and school. Its history is of singular importance for anyone working in the field. The surviving primary materials include minutes, annual reports, correspondence, printed matter, student records, photographs, and newspaper clippings. The institutional records of the Academy include voluminous correspondence with artists who studied or exhibited there such as Henry O. Tanner, Winslow Homer, Robert Henri, Maxfield Parrish and scores of others. In addition the guide features a summary list of over sixty collections of artists' manuscripts in the PAFA Archives.

*Continued on next page*



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Among these are major troves of papers for Thomas Eakins, Mary Cassatt, Cecilia Beaux, Daniel Garber, and Arthur B. Carles, to name just a few.

The archival collections at PAFA are frequently consulted by museum and university-based scholars, gallery owners, writers, and the general public. A newly enlarged web page for the PAFA Archives includes the text of the guide and an abbreviated list of the manuscript collections, as pdfs ([www.pafa.org](http://www.pafa.org)). For information: [archives@pafa.org](mailto:archives@pafa.org).

Cheryl will also publish an article this spring: "Plaster of Paris Antiques: The Historic Cast Collection at the Pennsylvania Academy of the Fine Arts," in the April issue of *Antiques and Fine Art*.



## Philadelphia City Archives

Suite 150

3101 Market Street

Philadelphia, Pennsylvania 19104

Telephone: 215-685-9401

<http://www.phila.gov/phils/carchive.htm>

On September, 2008, the City Archives of the City of Philadelphia Department of Records was awarded the designation of "facility" by the National Park Service National Underground Railroad Network to Freedom. The designation is based on the recognition that the manuscript collections make a significant contribution to the understanding of the Underground Railroad in American history. The holdings of the City of Philadelphia are essential to understanding the actions and decisions of city government officials and the public in confronting the issue of slavery and status of blacks in Philadelphia and the Underground Railroad. Their relevance continues today.

## Philadelphia Museum of Art Archives

Fairmount and Pennsylvania Avenues  
Philadelphia, PA 19130

[www.philamuseum.org/archives](http://www.philamuseum.org/archives)

The Philadelphia Museum of Art (PMA) Archives has received funding from the Andrew W. Mellon Foundation to process the institutional records and personal papers of the Museum's late George D. Widener Director and Chief Executive Officer, Anne d'Harnoncourt. Senior management determined this project to be a major priority for the institution given d'Harnoncourt's untimely death last summer and the number of projects she was managing at that time. The grant supports a 30-month project begun in January 2009 to process and open to researchers more than 250 linear feet of documentation. As retention periods elapse, an additional 100 linear feet of records will transfer to the Archives for processing. Bertha Adams has been appointed to the position of Project Archivist, consulting with Museum's Martha Hamilton Morris Archivist Susan Anderson.

As an exemplar of vision and action in the world of art, Anne d'Harnoncourt touched the lives of people from around the globe. Her legacy will continue to influence and inspire, and her records will constitute an important resource for future scholars. As a quintessential woman of letters, d'Harnoncourt created volumes of files embracing the scope of her interests and activities. While most pertain to her twenty-five years as director, her earlier curatorial career, dating back to 1967, is also represented. These papers trace the shaping of the curatorial mind that in turn shaped one of the nation's largest art museums. The Museum is already receiving requests for access to her papers.

With the addition of d'Harnoncourt's records to the Archive's holdings, researchers will have



access to a unique study of modern art —of its artists, scholars, and supporters. Among the Archives’ most frequently researched collections are those relating to modern art and to Marcel Duchamp in particular. These include the papers of Alexina and Marcel Duchamp; the Duchamp exhibition and research records; the archives of the notable art collectors Walter and Louise Arensberg, who befriended and patronized a number of avant-garde artists including Duchamp; and the records and papers of Fiske Kimball, who brought the Arensberg collection to the Museum. Anne d’Harnoncourt brought both dynamic leadership and Duchampian scholarship to a new level; her papers will allow for points of comparison and departure with Kimball’s, demonstrating how one director introduced the Museum to concepts of modernity and how the other envisioned the Museum for the new millennium. All of these materials were processed in the Mellon Archives Initiative.

For the d’Harnoncourt project, two finding aids will be produced using Encoded Archival Description (EAD) and accompanying MARC records. The descriptions will be made available via the Museum’s website, the Library OPAC, and the OCLC network. An exhibition featuring the records and papers is also planned.

**New project staff joins PMA Archives**

The Museum Archives is pleased to announce the hiring of Megan Finn as Project Archivist to a three-year initiative funded by the National Historical Publications and Records Commission (NHPRC). The objectives of the NHPRC project are to establish a formal records management program and to process special exhibition records. Megan will assist Susan Anderson on this project, which is in its second year.

**2009 MEMBERSHIP RENEWAL NOTICE**

It is time to renew your DVAG membership for 2009. Please return the completed form to the address below along with a check or money order for \$12.00 made payable to DVAG. Your prompt reply is most appreciated.

This year you again have the option to make an additional contribution. Please consider adding a few dollars to your check. A little goes a long way toward our goal of enhancing and expanding the benefits of your DVAG membership.

Sincerely,  
Courtney Smerz, Membership Coordinator

-----separate here-----

Name: \_\_\_\_\_

Institution: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

2007 membership dues \$12.00

Contribution (optional) \$ \_\_\_\_\_

(contribution is not tax deductible)

**TOTAL \$ \_\_\_\_\_**

**(check or money order payable to DVAG)**

Mail to: DVAG  
PO Box 17162  
Philadelphia, PA 19105-7162

You can also download a form at  
[www.dvarchivists.org/  
membershiprenewal09.pdf](http://www.dvarchivists.org/membershiprenewal09.pdf)



## CCAHA announces its 2009 Collections Care Training

**Save the Dates!**  
**Registration begins in February.**

The Conservation Center for Art and Historic Artifacts (CCAHA) is offering a series of programs during 2009 to provide training in a variety of collections care activities that are the cornerstone of a preservation program for cultural collections. The Collections Care Training Program is for staff who are involved in collections care activities or have responsibility for cultural collections, such as librarians, archivists, curators, collections managers, stewards of historic house museums, and records managers.

### **Preservation Best Practices for Optimal Collections Care**

Wednesday, April 22, 2009  
The Wistar Institute

### **Wet Salvage: Disaster Prevention and Recovery of Paper-Based Materials**

Wednesday, May 6, 2009  
Christ Church Neighborhood House

### **Matting and Framing for Preservation**

Wednesday, September 16, 2009  
The College of Physicians

### **Understanding Archives: An Introduction to Archival Basics**

Wednesday, October 7, 2009  
The College of Physicians

### **MORE Protective Enclosures for Simple Storage Solutions**

Wednesday, November 4, 2009

### **The College of Physicians Essential Policies and Procedures for Cultural Institutions**

Wednesday, December 2, 2009  
The College of Physicians

All programs are in Philadelphia. The fee per program is \$45.00. **Wet Salvage: Disaster Prevention and Recovery of Paper-Based Materials, Matting and Framing for Preservation, and MORE Protective Enclosures for Simple Storage Solutions** programs require an additional \$10 materials fee.

**For more information and to register in February, contact the Conservation Center for Art and Historic Artifacts: call 215-545.0163, email [psoccca.org](mailto:psoccca.org)**

## **Grants For Processing Physics, Astronomy, And Geophysics Collections**

The Center for History of Physics, American Institute of Physics, is pleased to announce its 2009 Grants to Archives. The deadline for applications is August 14, 2009. The grants are intended to make accessible records, papers, and other primary sources that document the history of modern physics and allied fields (such as astronomy, geophysics, and optics). Grants may be up to \$10,000 each and can be used to cover direct expenses connected with preserving, inventorying, arranging, describing, or

## Grants For Processing Physics . .

*Continued from page 12*

cataloging appropriate collections. Expenses can include staff salaries/benefits and archival storage materials but not overhead or equipment.

The AIP History Center's mission is to help preserve and make known the history of modern physics, astronomy, and allied sciences, and the grant program is intended to help support significant work to make original sources in these fields accessible to researchers. Preference will accordingly be given to medium size or larger projects for which the grant will be matched by the parent organization or other funding sources. For grant guidelines check the Center's Web site at <http://www.aip.org/history/grntgde.htm> or call 301 209-3165. Inquiries are welcome, and sample proposals are available on request. A list of previous recipients is on our Web site.

Deadline for receipt of applications is August 14, 2009.

## Colonial Dames of America Scholarships and the Donna Cutts Scholarship to the Modern Archives Institute

**Purpose and Criteria for Selection:** Since 1974 SAA has awarded the Colonial Dames Scholarships, which enable two archivists each year to attend the Modern Archives Institute of the National Archives and Records Administration. One scholarship supports attendance at the Winter Institute, held in January/February, and the other supports attendance at the Summer Institute, held in June. In 2002, the Colonial Dames added a third scholarship, the Donna Cutts Scholarship, which

supports one archivist each year to attend the Summer institute. The two-week Modern Archives Institute program provides an introduction to archival principles and techniques for individuals who work with personal papers, as well as those who work with the records of public and private institutions and organizations. It is intended to help archivists acquire basic knowledge about caring for archival materials and making them available.

*Note: The National Archives and Records Administration reserves a slot for the Colonial Dames Scholarship recipient in every session of the Modern Archives Institute. Therefore, applicants to the Colonial Dames Scholarship do not have to submit any paperwork to the Modern Archives Institute at the time of application. There is a caveat: If a scholarship applicant plans to attend the Modern Archives Institute regardless of whether he or she receives the scholarship, that person should submit an application to the Modern Archives Institute well in advance of the session in order to reserve one of the regular slots.*

**Eligibility:** Individual archivists only. Candidates for the Colonial Dames Scholarships or the Donna Cutts Scholarship must:


Be an employee of an archival institution or agency with a fair percentage of its holdings predating 1825.

Have been employed for less than two years as an archivist or archives trainee.

Be working with archives or manuscripts, regardless of title.

**Sponsor and Funding:** The Society of American Archivists, in conjunction with the Colonial Dames of America, Chapter III, Washington, D.C.

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The **Delaware Valley Archivists Group** was established in 1980 to provide area archivists the opportunity to exchange ideas and visit archives of all sizes throughout the region. DVAG holds quarterly meetings and offers periodic workshops for members at all levels of experience. Each meeting or workshop focuses on practical or professional issues, or the relationship of the profession to topics of current public interest. Subjects of past meetings have included space planning, new construction, conservation, micrographics and imaging, disaster preparedness, and records management. DVAG's publications include the *Directory of Archival and Manuscript Repositories in the Delaware Valley, 3rd Edition*, the DVAG Membership Directory, and *The Archival Arranger*, the newsletter of DVAG.

Membership in DVAG is open to all individuals including: students and regular and volunteer staff of state and local historical societies; college and university archives and special collections; federal, state, and local archives and records centers; museums; libraries; business firms; educational, religious, and medical institutions; and other groups who are concerned with collecting, preserving, and making historical materials available for research use. The Delaware Valley Archivists Group annual dues are \$12.00 for the membership year.

*The Archival Arranger* is published three times a year (fall, winter, and spring) and distributed to the members of the Delaware Valley Archivists Group. Deadlines for *The Archival Arranger* are:

Fall – Submissions due first Monday in August

Winter – Submissions due first Monday in December

Spring – Submissions due first Monday in May

Publication is three weeks after the deadline.

Editor: Joanne M. McKinley 609-530-7486 or [dvagarranger@msn.com](mailto:dvagarranger@msn.com)

Membership and mailing list inquiries should be directed to Courtney Smerz, Membership Coordinator, at

[csmerz@phillyseaport.org](mailto:csmerz@phillyseaport.org)

**DVAG**

**Delaware Valley Archivists Group**

**P.O. Box 17162**

**Philadelphia, PA 19105-7162**